




MANDARIN  
ORCHARD  
SINGAPORE  
BY MERITUS

Asia Insurance Summit (05 - 06 November 2019) - HOTEL RESERVATION FORM

Mr / Ms / Mdm	First and Last Name		
Company			
Tel		Fax	
E-mail		Passport No.	
Check-in Date		Check-out Date	
Arrival Flight		Departure Flight	
Arrival Time		Departure Time	
Airport Transfer	Limousine transfer can be arranged from SGD\$117.70 per way (inclusive of GST), excluding surcharge of SGD\$16.05 (inclusive of GST) from 2300 to 0700hrs <input type="checkbox"/> Arrival Transfer Required <input type="checkbox"/> Departure Transfer Required		
MANDARIN ORCHARD SINGAPORE	Email: <a href="mailto:grouprsvn.orchard@meritushotels.com">grouprsvn.orchard@meritushotels.com</a> ; <a href="mailto:emily.neo@meritushotels.com">emily.neo@meritushotels.com</a> ; CC: <a href="mailto:Danny.kong@meritushotels.com">Danny.kong@meritushotels.com</a>		

 MANDARIN ORCHARD SINGAPORE BY MERITUS	<b>MANDARIN ORCHARD SINGAPORE</b> <a href="http://www.mandarinorchard.com.sg">www.mandarinorchard.com.sg</a> 333 Orchard Road Singapore 238867
	<b>Please select Preferred Choice</b> <input type="checkbox"/> Superior Deluxe Room at SGD\$300.00++ per room per night (SINGLE) <i>Inclusive of 01 daily breakfast &amp; internet access.</i> <input type="checkbox"/> Superior Deluxe Room at SGD\$320.00++ per room per night (TWIN) <i>Inclusive of 02 daily breakfast &amp; internet access.</i> <input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking <input type="checkbox"/> Remarks (If Any):

**RESERVATION GUARANTEE**

Card Type	<input type="checkbox"/> Amex <input type="checkbox"/> Diners <input type="checkbox"/> JCB <input type="checkbox"/> Master <input type="checkbox"/> VISA		
Card No.		Exp. Date	
Signature			

**RESERVATION POLICY**

- Reservation must be received by **22 October 2019.**
- Complete credit card details for reservation guarantee must be provided upon reservation for confirmation.
- Cancellation or amendment must be made 48 hours prior to 2pm (Singapore Time) of arrival date or a one-night charge will be incurred.
- A no-show fee, equivalent to one (1) night accommodation rate will apply.
- Rate is excluding 10% service charge and 7% Goods & Services Tax (GST) per room per night.
- Check-in time at the Hotel is from 1400hrs. The official check-out time is 1100hrs.